

# 2026-2027 Florida Financial Aid Application

Reference Guide

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#### **Introduction**

This guide is designed to assist students with the Florida Financial Aid Application (FFAA) and help you become familiar with the layout and functionality of the FFAA.

By the end of this guide, you will be able to answer:

- Who needs to complete the FFAA?
- When can a student submit the FFAA?
- Which five state programs does the FFAA evaluate for eligibility?
- What is the deadline to submit the FFAA for the following programs: BF, CSDDV, RFS, FFSS, and OCOE?
- What step is required before a student can access the FFAA?
- Answering Yes to which questions on the Demographic Information tab will make the CSDDV, RFS, FFSS, and OCOE tabs available?

Florida Financial Aid Application (FFAA) Process

Submitting the FFAA is a three step process — **Beginning October 1**:

- 1) Create a Student Account,
- 2) Complete the Florida Financial Aid Application (FFAA), and
- 3) Review and Submit the FFAA.

The Profile and FFAA will be made available to graduating high school seniors and prior year graduates only. Seniors must submit the FFAA to be evaluated for the following state-funded scholar-ship and grant programs:

Program Name	Application Deadline
Florida Bright Futures (BF) Scholarship	August 31
Scholarships for Children and Spouses of Deceased or Disabled Veterans (CSDDV)	April 1
Rosewood Family Scholarship (RFS)	April 1
Florida Farmworker Student Scholarship (FFSS)	April 1
Randolph Bracy Ocoee Scholarship Program (OCOE)	April 1

Please refer to the Office of Student Financial Assistance (OSFA) website at <a href="https://www.FloridaStudentFinancialAidsg.org">https://www.FloridaStudentFinancialAidsg.org</a> to review the respective Fact Sheets/Handbook for the above mentioned programs for clarity regarding program requirements, procedures, and deadlines.

**Note**: Freshman, Sophomores, and Juniors must wait until October 1 of their senior year to complete a Profile and FFAA.

#### **Step 1: Create Student Account**



Office of Student Financial Assistance



Florida Student Scholarship Grant Programs

#### First-Time Applicants

Students must submit a completed Florida Financial Aid Application (FFAA) to OSFA for programs denoted by an asterisk (\*). In order to apply for State Scholarship & Grant Programs, a student must first Create a Student Account. After logging into your account, you may proceed to complete the FFAA.

**Bright Future** 

Effective Acc

Benacquisto:

First Generat

Enter Username

Enter Password

LOGIN

Florida Farm

Florida First Responder Sci

Florida Law Enforcement Reimbursement Program - Application

#### Florida Student Assistance Grant

- Career Education

Florida Work Experience Program

Honorably Discharged Graduate Assistance Program

Mary McLeod Bethune Scholarship

#### Open Door Grant Program

- Webinar

Randolph Bracy Ocoee Scholarship Program\*

Rosewood Family Scholarship\*

Scholarships for Children and Spouses of Deceased or Disabled Veterans\* (Award Amounts)



#### Eligible Institutions

#### High Schools:

Verify if your high school is a participating Florida public or private high school.

#### Postsecondary Institutions:

Verify if the postsecondary institution you are planning to attend is eligible to disburse state aid.

NOTE: We recommend downloading the newest version of your preferred browser for the best experience. (Chrome, Firefox, Microsoft Edge, Safari)

#### APPLICATIONS

Florida Financial Aid Application (FFAA) Reinstatement/Restoration Application Free Application for Federal Student Aid (FAFSA) Document Upload

#### REPORTS

Student Financial Assistance Annual Report -End-of-Year Reports - (Archives)

**Bright Futures Statistical Reports** 

#### RESOURCES

Federal Student Aid Financial Aid Terms and Definitions Money for College Brochure Navigating Your Financial Future Florida Automated System for Transferring Educational Records State Scholarship and Grant Calendar

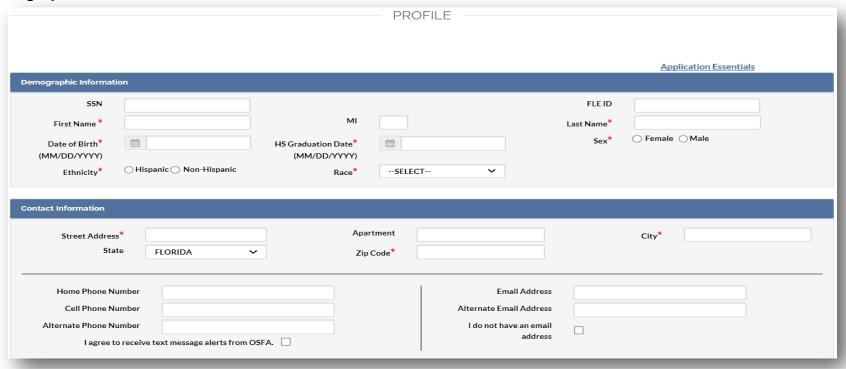
#### STATUTES AND RULES

Florida Statutes State Board of Education Rules Legislative Changes Postsecondary Compliance Audits Postsecondary Eligibility Requirements

A Student Account is required to access and submit the FFAA. A user may create a Student Account, in one of two ways: (1) Select Create a Student Account within the First-Time Applicant section, or (2) Within the Login drop-down menu, select Create Student Account.

#### **Profile Screen**

The first step is to create a Student Account (Profile). Information submitted on the **Profile** screen will be reflected on the FFAA in the **Demographic Information** section.



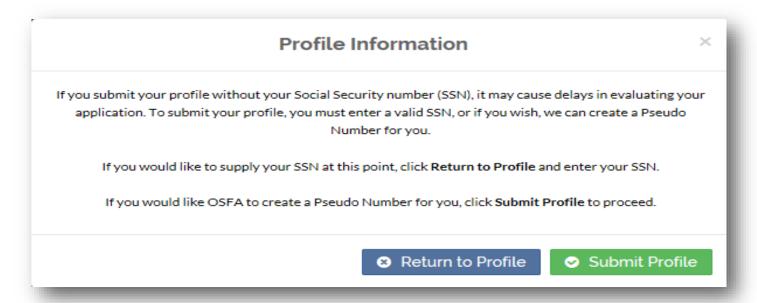
Fields denoted with an asterisk are required. OSFA strongly encourages students to provide data that is optional, especially with respect to providing a student's correct Social Security number (SSN). This is helpful when retrieving login credentials in the future.

In addition, the first communication sent by OSFA will contain the student's temporary login credentials. After the first communication is sent to the student via email, OSFA will post all official/award notifications to the student's online account. If a student does not provide an email address on the Profile, OSFA will display the student's login credentials on-screen (see page 7).

**Note**: If a high school graduation date is entered in the HS Graduation Date field outside of the current senior year, the student cannot proceed. Freshmen, Sophomores, and Juniors must wait until October 1 of their senior year to complete a Profile and FFAA.

As a reminder, data entered on the Profile must be the same as it appears on the student's high school transcript and test registration for matching purposes.

## **Profile Message Box**



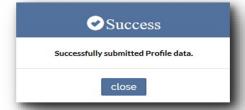
A student may submit a Profile without an SSN; however, it may cause delays in evaluating their application. If an SSN is used, it is critical that a student verifies the accuracy of their SSN before submitting their Profile.

If attempting to submit the Profile without an SSN, a student will have an opportunity to supply their SSN before submitting the Profile by selecting **Return to Profile** when the above illustrated dialog box appears. If a student would like OSFA to create a Pseudo Number, the student must select **Submit Profile** to allow the profile to be submitted.

<u>Important</u>: If a Pseudo Number is assigned, it is strongly encouraged that a student write down the assigned Pseudo Number for future reference.

## **Profile Success and Login Credentials**

When the Profile is successfully submitted, students will receive the following message: **Successfully submitted Profile data**.



Upon a successful submission of the Profile, login credentials will be displayed temporarily (on the screen illustrated below) and emailed to the email address supplied on the Profile screen. If necessary, students are able to retrieve their login credentials using the links provided within the Login menu.

Students will have the opportunity to immediately complete and submit the FFAA or make note of their User ID and Password and complete the FFAA at a later date. **OSFA strongly encourages students to complete the FFAA immediately following the submission of their Profile.** 



Florida Student Scholarship Grant Programs

HOME **Login**  ✓

**PROFILE** 

You have successfully completed your profile. To receive an evaluation for any of the programs below, <u>please click here to complete your Florida</u>

<u>Financial Aid Application (FFAA)</u>. Scholarship programs included within the FFAA are:

- Florida Bright Futures Scholarship Program
- Children and Spouses of Deceased or Disabled Veterans
- Rosewood Family Scholarship
- Florida Farmworker Student Scholarship
- Randolph Bracy Ocoee Scholarship Program

If you are unable to submit your application at this time, please write down the login information shown below to access your account. The login has also been sent to the listed Email Address. If an email address was not provided, the email address information below will be blank.

User ID -

Password -

**Email Address -**

The following Pseudo SSN has been assigned to you:

You will be redirected from this page to the FFAA in <7 seconds>.

## **Step 2: Complete the Florida Financial Aid Application (FFAA)**

Demographic Information Academic Background CSDDV RFS FFSS OCOE Submit/Acknowledgement

All students will be required to complete the three tabs listed below.

- Demographic Information
- Academic Background
- Submit/Acknowledgement

The tabs listed below become available based on how students answer questions on the **Demographic Information** tab.

- Scholarships for Children and Spouses of Deceased or Disabled Veterans (CSDDV)
- Rosewood Family Scholarship (RFS)
- Florida Farmworker Student Scholarship (FFSS)
- Randolph Bracy Ocoee Scholarship Program (OCOE)

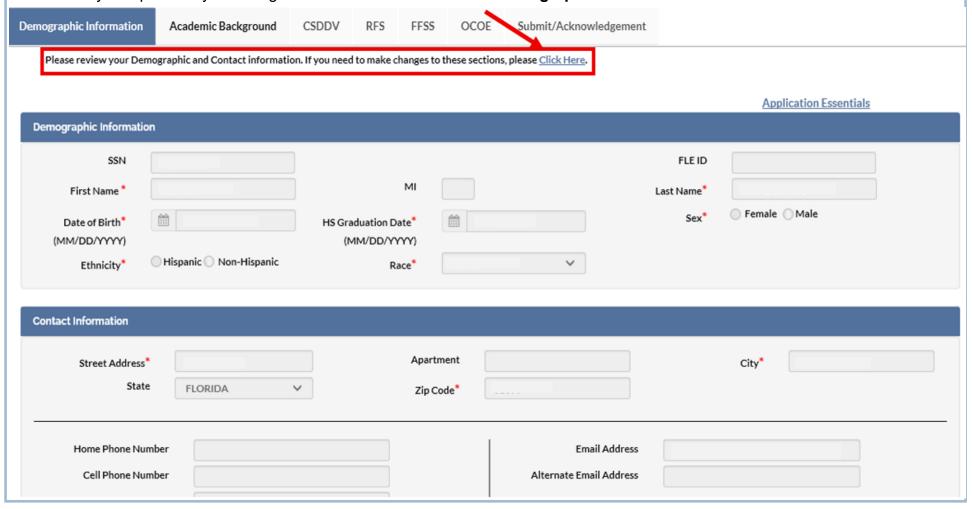
## **Demographic Information**

Questions denoted by a red asterisk are required questions and must be answered in order to submit the FFAA.

The **Demographic Information** tab consists of three sections:

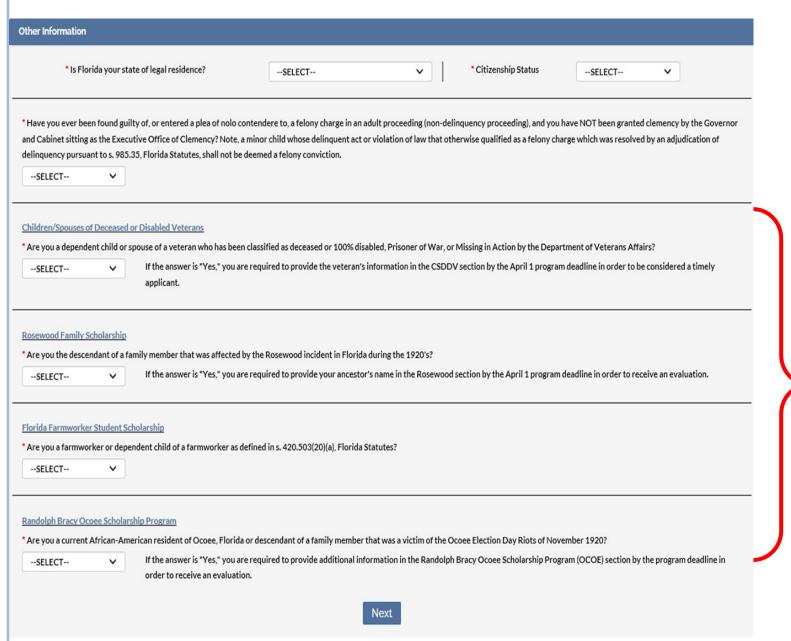
- Demographic Information;
- · Contact Information; and
- Other Information (see page 10).

The **Demographic Information** and **Contact Information** sections are prefilled with information entered on the Profile screen. These sections may be updated by selecting the **Click Here** link above the **Demographic Information** section.



#### **Other Information**

All questions in the Other Information section are required to be answered and are denoted with an asterisk (\*).



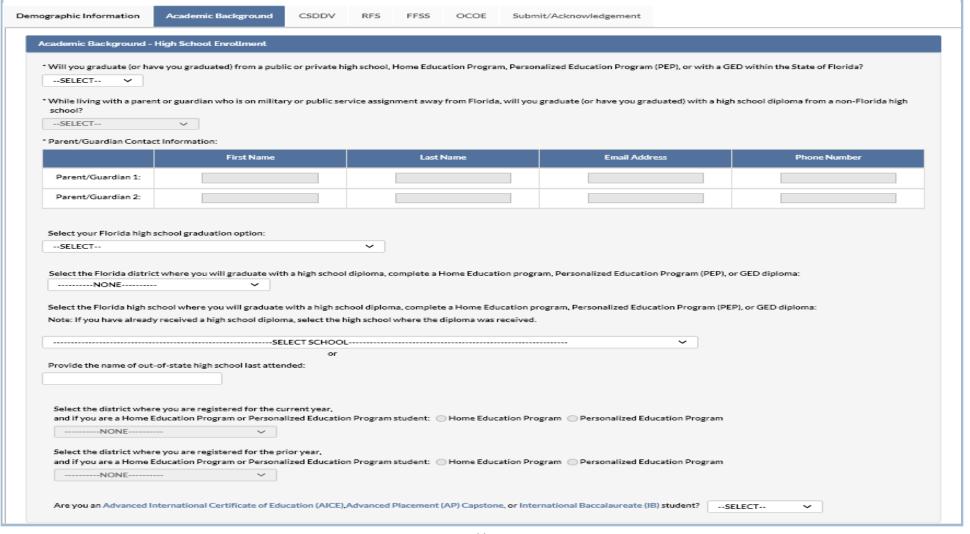
If an applicant answers **Yes** to any of these questions, the corresponding tab(s) (CSDDV, RFS, FFSS, and OCOE) will be made available and the student will be required to answer all questions within the tab(s).

## **Academic Background - High School Enrollment**

All applicants are required to complete the **Academic Background** tab. Required questions are denoted with an asterisk (\*). Answering these questions will dynamically change the questions.

For example: Will you graduate (or have you graduated) from a public or private high school, Home Education Program, Personalized Education Program (PEP), or with a GED within the State of Florida?

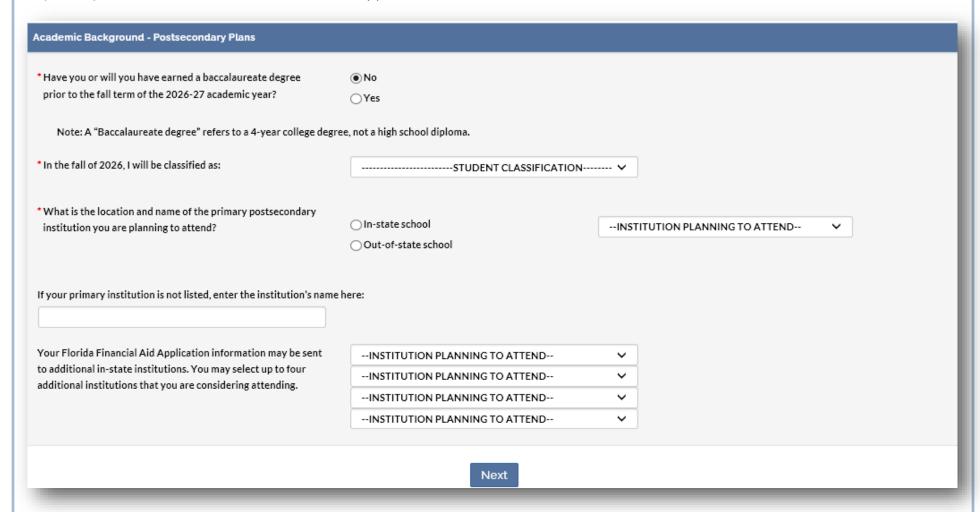
Answering **No** will remove questions pertaining to the student's Florida school and district, but will require a response for the Military/Public Service assignment question, Parent/Guardian Contact Information question (if applicable) and the name of the out-of-state high school last attended.



#### **Academic Background - Postsecondary Plans**

All applicants are required to complete the **Academic Background - Postsecondary Plans** tab.

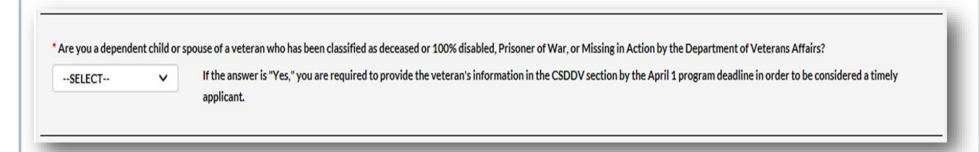
Required questions are denoted with an asterisk (\*).



When finished, the student should choose **Next** to proceed in answering questions regarding CSDDV, RFS, FFSS and/or OCOE, if applicable. Otherwise, the student will be directed to the **Submit/Acknowledgement** tab to complete their application.

## Scholarships for Children and Spouses of Deceased or Disabled Veterans

The tab for Scholarships for Children and Spouses of Deceased or Disabled Veterans (CSDDV) will only become available for applicants who answered **Yes** to the qualifying question below from the **Demographic Information** tab.



Responses to all questions on the CSDDV tab are required to proceed. If a student does not wish to be evaluated for the program, they should select **No** to the qualifying question above from the **Demographic Information** tab.

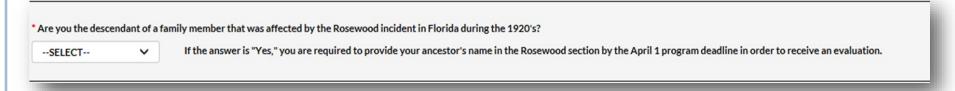
If a student selects **I Do Not Know** as a response to any question on this tab, the student must log in to their Student Account to update their FFAA before the program deadline to be considered a timely applicant.

## Scholarships for Children and Spouses of Deceased or Disabled Veterans

Demographic Information	Academic Background	CSDDV	RFS	FFSS	OCOE	Submit/Acknowledgement		
Scholarships for Children/Spouses of Deceased or Disabled Veterans								
In order for the Office of Student Financial Assistance (OSFA) to verify your veteran's status, you are required to answer the following questions by the April 1 program deadline in order to receive a timely evaluation. If you select "I Do Not Know", you must provide the requested information by the April 1 program deadline to be considered a timely applicant.								
Enter your qualifying Veteran's So		☐ I Do Not Know  Veteran's Social Security Number						
Enter your qualifying veteran's na	ime:	First Name First Name		MI MI	Last Nam			
What is the qualifying veteran's s	tatus?	I Do Not Know		~				
What is the qualifying veteran's b	ranch of service?	SELECT BI	RANCH					
From the drop-down menu provide conflict that was in progress at the was affected.		If you do not know this information, select "I Do Not Know" from the drop-down menu.						
What state was your qualifying ver- record in the Defense Enrollment (DEERS) database when determin permanent and totally disabled, P Action?	Eligibility Reporting System ed deceased or 100%	If you do not know this information, select "I Do Not Know" from the drop-down menu.						
Has your parent, child, or sibling been awarded the Scholarships for Children and Spouses of Deceased or Disabled Veterans in the past? SELECT  V								
If "Yes," provide the name of a par received this award.	rent, child, or sibling who has							
Veteran's Email Address:								
Veteran's Phone Number:								
☐ I understand that unless the veteran's Power of Attorney (POA) is with the Florida Department of Veteran's Affairs (FDVA) or American Legion, my application may experience significant processing delays. The veteran may avoid delays by contacting their nearest veteran service office to change their POA to FDVA or American Legion.								
Next								

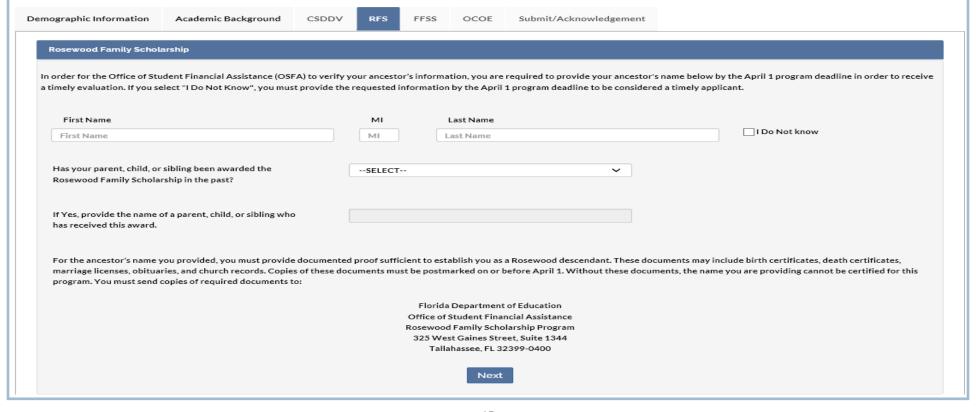
#### **Rosewood Family Scholarship**

The tab for Rosewood Family Scholarship (RFS) will only become available for applicants who answered **Yes** to the qualifying question below from the **Demographic Information** tab.



Responses to all questions on the RFS tab are required to proceed. If a student does not wish to be evaluated for the program, they should select **No** to the qualifying question above from the **Demographic Information** tab.

If a student selects **I Do Not Know** as a response, the student must log in to their Student Account to update their FFAA before the program deadline.



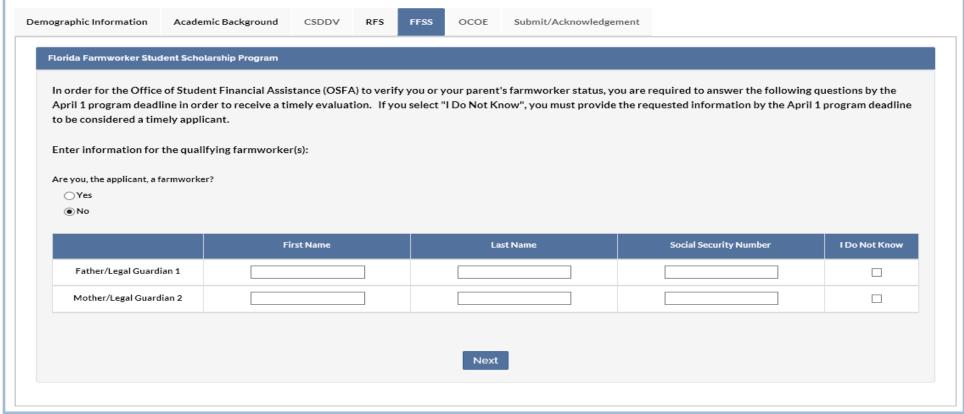
## Florida Farmworker Student Scholarship

The tab for Florida Farmworker Student Scholarship (FFSS) will only become available for applicants who answered **Yes** for the Farmworker question on the **Demographic Information** tab.



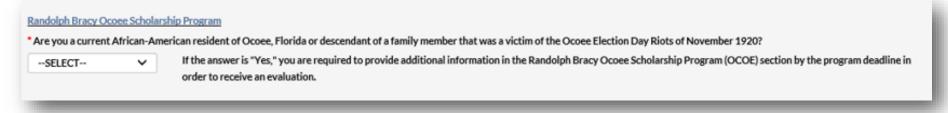
In order to be evaluated for the Florida Farmworker Student Scholarship (FFSS), students must acknowledge that they are the farmworker or submit the following information for the qualifying of at least one Parent/Legal Guardian: First Name, Last Name and SSN.

If a student selects **I Do Not Know** as a response, the student must log in to their Student Account to update their FFAA before the program deadline.



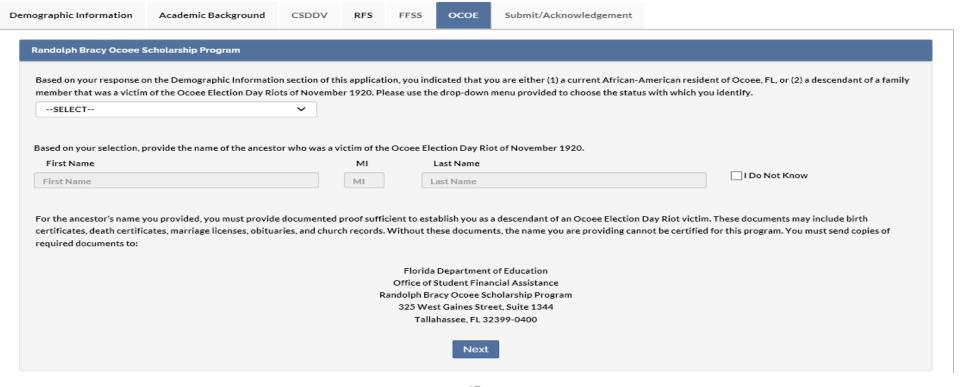
#### Randolph Bracy Ocoee Scholarship Program

The tab for Randolph Bracy Ocoee Scholarship Program (OCOE) will only become available for applicants who answered **Yes** for the Ocoee Scholarship question on the **Demographic Information** tab.



Responses to all questions on the OCOE tab are required to proceed. If a student does not wish to be evaluated for the program, they should select **No** to the qualifying question above from the **Demographic Information** tab.

If a student selects **I Do Not Know** as a response, the student must log in to their Student Account to update their FFAA before the program deadline.



## **Step 3: Review and Submit the FFAA**

## **Submit/Acknowledgement**

On the Submit/Acknowledgement tab, select **Submit** to complete your application after all required questions are answered. After selecting **Submit**, applicants will be forwarded to a Results tab. We recommend a copy of the Results tab be printed and saved.

Demographic Information Submit/Acknowledgement Academic Background CSDDV RFS FFSS OCOE Submit/Acknowledge DON'T FORGET TO "SUBMIT" YOUR APPLICATION BELOW By submitting this application: I certify that I am the applicant named on this application and to the best of my knowledge and belief, the information contained on this application is true, complete, and correct. I understand it is my responsibility to supply accurate information and inform OSFA immediately of any changes. I understand that falsification of information in order to receive state financial aid awards is a misdemeanor of the second degree. After clicking the "Submit" button below, your application will be complete! · You will be forwarded to a "Results" page. · The "Results" page is your receipt of application submission. We recommend that you retain a copy of your "Results" page. Submit To avoid errors or delays in processing your application, CLICK "Submit" only ONE-TIME.

## **Results**

Below is a sample view of the **Results** tab. Programs for which the student will receive an evaluation will be listed in **Table 1**. The **Ineligible Reasons** table indicates the program(s) for which the student will not receive an evaluation.

